



American Heart Association INITIAL Instructor Monitoring Fees 2024

Option 1 - \$100.00

You are monitored at our location.

Includes use of our classroom and course materials & equipment.

Bring your student volunteer to our La Mesa classroom.

This is YOUR skills test; your student will NOT receive certification.

Option 2 - \$200.00

We go to your location and you teach your volunteer student there.

You provide the classroom and course materials & equipment.

Only available within 25 miles of La Mesa.

BE PREPARED! THIS IS YOUR SKILLS TEST. THIS IS NOT A TRAINING SESSION. READ CAREFULLY!

- Be sure to confirm availability with your volunteer!
- Practice & preparation are the responsibility of each instructor candidate.
- Practice at home several times so that you are comfortable with and familiar with the course format, course content, and course agenda prior to scheduling your monitoring session.
- **If you are not prepared and do not pass your monitoring session, the fee for a second monitoring session is \$200.00. A third monitoring session is \$300.00, and so on. DO NOT COME UNPREPARED to be skills tested.**
- The role of the TCF observer (Jordan) for this monitoring session is to observe only. Debriefing or correcting the instructor candidate (you) during the session is not allowed.
- If critical components are not being completed, the TCF (Jordan) must stop your monitoring session immediately and you will need to reschedule your monitoring session when you are more prepared.

It is strongly recommended that you pre-order and review the course DVD for the discipline you will be teaching at your monitoring session (BLS vs Heartsaver) and practice using it along with the corresponding lesson plans prior to your monitoring session: www.aedsuperstore.com and <https://shopcpr.heart.org/>

The AHA has defined these 5 core competencies for all instructor candidates:

1. *Skills*: Instructors need to demonstrate mastery in all skills for the courses they teach. This includes both the cognitive skills as well as the psychomotor skills.
2. *Course delivery*: Instructors need to teach AHA materials correctly and as outlined in the appropriate Instructor Manual and Lesson Plans.
3. *Testing*: Instructors must be able to test students effectively.
4. *Professionalism*: Instructors need to maintain a high standard of ethics and professionalism when teaching AHA courses.
5. *Program Administration*: Instructors need to be able to manage time, space, materials, and paperwork in compliance with AHA guidelines.

PLEASE BE PREPARED. If your class is missing any one of the key components found on the [instructor monitoring tool](#), your monitoring session will end and you will need to reschedule to another date. Monitoring fees apply for each scheduled monitoring session, regardless of success.

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- Reassure your volunteer that they need only be there. They are NOT expected to pass any skills or written exams. We are evaluating your instructor skills, not their CPR skills.
- You may use one of our BLS Instructor manuals while teaching in our office.
- Please be ready on time! If you are not ready to start on time, you will not be monitored and you will be charged the **full monitoring fee** to reschedule.
- If you cancel your monitoring session on the date of the class, you will forfeit your fees and you must re-pay the **full RE-monitoring fee** to reschedule.
- Rescheduling of your monitoring session **MUST BE RECEIVED 5 BUSINESS DAYS IN ADVANCE** (Mon-Fri, 9:00am to 4:00pm) prior to your scheduled monitoring date.
- Your monitoring session may be rescheduled a maximum of 1 time and only with 5 business days' notice (Mon-Fri, 9:00am to 4:00pm), after which, you will be charged the **full RE-monitoring fee**.
- Receipt and confirmation expire in **90 days** after which fees will be forfeited.